



# Student Visa DEPENDANTS CHECKLIST

**IMPORTANT:** Use the following checklist to indicate that you have included all supporting documentation necessary for lodging a Student Visa. Attach your documentation to this checklist in the order outlined below. Provide an original plus one photocopy of all the documents marked with an asterisk (\*). Original documents with the exception of police clearances, will be returned to you when your application is finalised.

- Completed application **Form 157A** – Application for a student (temporary) visa.
- Completed application **Form 919** – Application for Nomination of student dependants (temporary) visa.
- original letter from the education provider with whom the student is enrolled stating:
  - the course being studied
  - the duration of that course and anticipated completion date
  - whether the student is satisfying course requirements
- certified copies of all travel document (passport) pages including the page showing current student visa and the student’s personal details.
- evidence of payment of the OSHC premium in favour of each nominated family unit member.
- evidence of funds to support the nominated family unit members, namely, original.
- bank statements for the past six (6) months or letter from their financial institution confirming account status for the past six (6) months.
- if the dependant is of school age, evidence (usually official confirmation of enrolment) of arrangements made for their education, including fees paid.
- Visa application charge (refer to Info Sheet 03 for current fees) to be paid using a **Manager’s Cheque** made payable to the ‘**Australian Embassy**’ or a receipt for prior payment at an Immigration office in Australia in Australian Dollars
- 2 passport-sized photos for each applicant with the name written on the back of each photo.
- \* Birth Certificate for all the applicants, issued by the National Statistics Office (NSO) on Security Paper. Where a birth is late registered, you must provide a baptism certificate and other acceptable form of identity, such as elementary school records or hospital records. Certified copies from the Local Civil Registrar are not acceptable.
- \* NSO Birth Certificates for all dependent children. If the birth is late registered, a baptism certificate and elementary school records, or hospital records must also be provided.
- \* Marriage certificate on NSO Security Paper.
- Receipt for applicants and dependants’ medical examination with an approved Panel Doctor.
- If you are under 18, you will also need to provide:**
- Form 157A signed by both parents. You need to provide evidence if one parent (or guardian) has sole custody.
- DSWD (Department of Social Welfare and Development) Clearance if you are traveling alone or with one parent.
- Evidence of welfare arrangements. If you are staying with a guardian other than your parents. You will need:
  - ‘Welfare letter’ signed by the principal of the school stating they are satisfied with welfare arrangements for you or;
  - police clearances from the Australian Federal Police for the nominated guardian

**OPTIONAL : AUTHORITY TO COMMUNICATE WITH A THIRD PARTY**

(Please complete if you would like us to communicate with a third party eg parents, spouse, etc regarding your visa application)

I authorise DIAC to communicate with the following person/s and to release personal information about any aspect of my application for a student visa

\_\_\_\_\_ ( Name of Person/s )

Signed \_\_\_\_\_ :

\_\_\_\_\_ Name of Applicant:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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#### WHAT IS AN ACCEPTABLE SOURCE OF FUNDS?

An acceptable source of funds is any one of the below:

- a money deposit with a financial institution held by you or an individual providing support to you for at least 3 consecutive months immediately before the date of your visa application,
  - This can be in the form of:
    - passbooks
    - time deposit slips
    - bank statements
  - You need to provide evidence of how the funds were transacted into the account. E.g. investments, transfer from business accounts to personal accounts etc.
  - You also need to provide evidence that you are able to access these funds for the duration of your course.
  - (Please note that all bank certificates should contain a waiver of rights to release information to a third party.)
  - OR
- a loan from a financial institution made to you or an individual providing support to you.
  - There must be a redraw facility on the loan, the amount should be clearly stated in a letter from the bank.
  - You would also need to provide evidence that the loan is to be used for the purposes of study.
  - OR
- a loan from the government of your home country,
 

OR
- Financial Support from one of the following sources:
  - your proposed education provider,
  - the Commonwealth of Australia or an Australian State or Territory government,
  - the government of a foreign country,
  - a provincial or state government of a foreign country that has the written support of the national government of the foreign country,
  - a corporation,
  - an organisation gazetted by the Minister,
  - a multilateral agency.

You will need to provide a letter and contract detailing what the scholarship/financial support covers.

Please note that non-cash assets such as shares and property, company accounts or trusts are not acceptable. Non-cash assets may only be used if they have been liquidated (and held as a money deposit) or used as collateral for a loan.